

## MYRTLE POINT CITY COUNCIL AGENDA

### Regular Meeting

**Monday, May 6, 2024, 6:30 p.m. (PLEASE NOTE TIME CHANGE)**

Flora M. Laird Memorial Library Meeting Room | 435 5<sup>th</sup> Street, Myrtle Point

**For those wishing to attend remotely, please use one of the following options:**

**Join Zoom Meeting:** <https://zoom.us/j/7532272341>

**Meeting ID: 753 227 2341 | Password: Myrtle**

**or**

**Dial-in: 1 (253) 215-8782 | Meeting ID: 753 227 2341 | Passcode: 851522**

- I. CALL TO ORDER – Mayor Clayburn
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL – City Council
- IV. CONSENT ITEMS
  - A. Minutes of April 1, 2024 Regular Meeting
- V. ACTION/DISCUSSION ITEMS
  - A. ODFW Presentation- Stuart Love- Wild Turkeys/other wild animals within city limits.
  - B. Discussion/Review- Draft copy of city of Myrtle Point “Feeding of Wild Animals” Ordinance; Copies of City of Bandon and City of Philomath “Feeding of Wild Animals” Ordinances.
- VI. PETITIONS FROM THE AUDIENCE

This is a public meeting and the media may use information presented.
- VII. UPCOMING MEETINGS AND EVENTS:
  - A. Myrtle Point Public Library Foundation Meeting – May 7, 2024, 5:00 p.m.
  - B. 2nd City of Myrtle Point Budget Committee Meeting – May 13, 2024, 7:30 p.m.
- VIII. INFORMATION ITEMS
  - A. Myrtle Point Public Library Foundation Meeting Agenda – May 7, 2024
  - B. Myrtle Point Public Library Foundation Meeting Minutes – April 2, 2024
- IX. OTHER COMMUNICATIONS
  - A. Staff Reports
  - B. Council Concerns and Comments\*
- X. ADJOURNMENT

Notice given this 6th day of May, 2024 – Scott Nay, City Manager

**\* indicates no material included in packet**

THE CITY OF MYRTLE POINT IS A DRUG FREE WORKPLACE

*The Library meeting room is handicapped accessible. If you wish to participate or attend the meeting and need special accommodations contact the City Manager's office at (541) 572-2626 in advance of the meeting.*

**CITY OF MYRTLE POINT  
CITY COUNCIL MEETING MINUTES  
Regular Meeting  
Monday, April 1, 2024 – 7:30 p.m.,  
Flora M. Laird Memorial Library Meeting Room  
435 5<sup>th</sup> Street, Myrtle Point**

**Council Members**

**Present:**

Samantha Clayburn, Mayor  
Ivan Hawker, City Councilor  
Amy Ligons, City Councilor  
Gary Sullivan, City Councilor

Michael Hogan, Council President  
Berea Gibbons, City Councilor \*  
Mike Wood, City Councilor

**Absent:**

None

**Staff and Others**

Scott Robinson, Chief of Police  
Wayne Ramsey, Public Works Leadman  
Scott Nay, City Manager  
Doug Ligons  
Kathy Lewis\*

Willy Burris, Fire Chief  
Amy Bruno, Library Director  
Ginny Groce, Accountant  
Don Marinello

(\* indicates remote attendance)

**CALL TO ORDER**

Mayor Clayburn called the City Council meeting to order at 7:30 p.m. and led those present in the Pledge of Allegiance.

**ROLL CALL**

Mayor Clayburn asked the City Council members to state their names for the roll.

**CONSENT ITEMS**

- A. Mayor Clayburn announced the Consent Items – Minutes of the March 4, 2024 Regular Meeting. Mayor Clayburn noted a correction needed on the minutes- Scott Nay, City Manager name was listed twice (need to remove one listing) and Darin Nicholson name needs to be added under Staff and Others in attendance. Councilor Sullivan moved to receive, accept, and approve the minutes as amended. Councilor Hawker seconded the motion which carried unanimously.

**ACTION/DISCUSSION ITEMS**

**A. Feeding of turkeys/other wild animals within city limits**

Mayor Clayburn announced the discussion of feeding of turkeys/other wild animals within city limits. Scott Nay, City Manager, started discussion with some background on the issue. He and Mayor Clayburn had met with ODFW on Tuesday March 26, 2024 to discuss this issue as a complaint had been received by ODFW from a concerned Myrtle Point citizen about the wild turkeys pooping in their yard and their dogs were eating the mess. Also, the turkeys were making a general mess of the yard area. Mr. Nay indicated that many cities have or are facing similar situations with wild turkeys within their city limits. Mr. Nay

indicated that ODFW had discussed options available such as education, no feeding of wild animals ordinances, or trapping and dispatching of the turkeys. Each city can choose what options are best for their situations. The main thing is to really get at the root of the problem, which in most cases is the feeding of the turkeys. Mr. Nay cited neighboring city of Bandon as having similar issue, which implemented a "no feeding of wild animals in city limits" ordinance and so has the city of Philomath. Mr. Nay indicated that the turkeys have been an issue for awhile in Myrtle Point and that he believes the basic root of this issue is also the feeding of the turkeys by citizens within the city limits. Mr. Nay indicated that ODFW does have literature and education materials available to assist as needed. Mr. Nay suggested that both education materials and possibly a "no feeding of wild animals" ordinance might be good first steps in dealing with this situation. He then opened up the topic for discussion. Councilor Sullivan asked about what are the legal restrictions and are the turkeys a protected animal. Mayor Clayburn, answered questions: Turkeys are not a protected bird according to ODFW and each city needs to come up with their own solutions/ordinances, as there are no state wide ordinances regarding feeding of turkeys. If ordinance does not solve the problem, then ODFW can issue permits to law enforcement to dispatch the turkeys. Police Chief Robinson discussed various issues with dispatching the turkeys if they had to, and that the optics would not be favorable should they end up having to do that. Chief Robinson indicated that he was in favor of an anti-feeding ordinance in hopes that will eventually solve the issue. Discussion continued around how violations of such an ordinance would be handled and what would be the amounts for violating such. There was some consensus that a fine for violating the ordinance should be at a level that would discourage violations of the ordinance. Discussion also continued around what would happen to the turkeys if they were to be dispatched by law enforcement and the answer to that is that ODFW would be able to take the turkeys and give the meat away and discard the carcasses for the city. Other discussion continued. Question was asked about crafting an ordinance and it was indicated that the City can craft one of their own by utilizing examples from other city ordinances such as Bandon and Philomath to assist in that. Final discussion continued around the issue that if the turkey situation is not resolved and they continue to grow in size and numbers that this would create a problem of other predator animals coming into the city to feed on the turkeys. Mayor Clayburn ended discussion about the turkeys by suggesting we will be inviting ODFW to the May 6th City Council meeting and also advertising on our websites and Facebook as we would like to get more community input as we work to solve this issue. Mayor Clayburn indicated that she would like to have a draft "no feeding of Wild animals" ordinance at the May 6<sup>th</sup> council meeting.

**B. Change of Monthly City Council meeting time**

Mayor Clayburn announced the next action item-Change of meeting time for monthly City Council meetings. Scott Nay, City Manager, started discussion stating that at the March 4<sup>th</sup> City Council meeting he had asked for some input into changing the council meeting time to earlier than 7:30pm. From the input he was given since then it appears that starting the meetings earlier would be favorable to most. Mr. Nay then asked for further discussion and input as to what would be reasonable time to change to. There was some discussion as to times such as 6:00pm or 6:30pm as appropriate starting times. After discussion there was general consensus among the councilors to start the meetings at 6:30pm beginning with the May 6<sup>th</sup> meeting. Mr. Nay was given direction to change the time to 6:30pm.

### **PETITIONS FROM THE AUDIENCE**

Mayor Clayburn called for petitions from the audience. Mayor Clayburn recognized Kathy Lewis, Petitioner. Kathy Lewis asked about whether the informational items that have been printed on backs of water bills will be put on the City's website since the City has a paperless option for water bills now, and it does not appear to her that they have been put on the website. Ginny Groce, accountant, responded that the information items are put on The City's website, but that she would talk with the office staff at city hall to make sure that all informational items can be put on the website. There were no other audience petitioners.

### **UPCOMING MEETINGS AND EVENTS**

- A. Myrtle Point Public Library Foundation Meeting – April 2, 2024, 5:00 p.m.
- B. 1<sup>st</sup> City of Myrtle Point Budget Committee Meeting – April 22, 2024, 7:30 p.m.

### **INFORMATION ITEMS**

- A. Myrtle Point Public Library Foundation Meeting Agenda – April 2, 2024
- B. Myrtle Point Public Library Foundation Meeting Minutes - March 5, 2024

### **OTHER COMMUNICATIONS**

#### **A Staff Reports:**

1. Manager Nay reported on the following:

**Personnel** – Recognized two staff members for Years of Service awards and pins in March. They were Scott Robinson-Chief of Police- 15 years; Scott Carlezon-Public Works – 25 years.

**Dukes Precision I&I Microdetection Study Update** –Duke's staff were on-site in Myrtle Point the week of 3/25/24. They installed the detectors and the study has now begun and will be monitoring rainfall events for next 90 days

**Update on City Councilor concern regarding Rotary Park Safety** – We have been looking into signage for the park. City does not have signs available, so will be looking at customizing some signage for the City Park such as-"Park closed 10:00pm-6:00am", and other options. We are open to input for wording for the signage. Councilor Gibbons gave a suggestion of wording regarding "no alcohol or drug use". We have also been looking at various lighting options in the Park, near gazebo areas, that will be secure and not easily vandalized or broken. Mr. Nay Mentioned one PPL pole light that has been turned on in the park, near the new playground equipment. and it is very bright with new LED lights in it.

#### **Update on OPRD Grant for new playground equipment at Rotary Park**

All the work required for grant has been completed and the Grant has been closed. Final piece of the project was the removal of the old equipment such as a slide and the merry-go-round. Those pieces have been removed by the buyers of the equipment.

2. Public Works Leadman Ramsey reported on the following: Read aloud an e-mail received from a citizen thanking public works staff for picking up her brush. Gave an update on Harris St. Project- finishing up on water line replacement section and getting ready for digging out concrete on ADA ramps and replacement of those during next two weeks according to schedule. Gave an update on a landslide up near the water plant that has been slowly getting worse for last month and a half. It is located between the water plant and large water tank hillside area. This is a very wet area with all the water

and rainfall we have had this year. Meeting with Civil West engineering staff to get a recommendation on repair work needing to be done. Will need to wait until area dries out later this spring or early summer before able to repair the area. Mr. Ramsey also reported on the update of renewing our DEQ NPDES permit for the sewer plant. We are finishing up our applicant review process with our comments submitted to DEQ by April 3, 2024 and then it will go to public comment period for 45 days.

3. Police Chief Robinson had nothing to report.
4. Library Director Bruno reported on results of the Easter egg hunt on March 30<sup>th</sup> - Had 130 kids at easter egg hunt. 2000 eggs with wooden nickel coins instead of candy in 1000 of the eggs. They Gave away free books and there were very favorable comments from parents and kids. Lions club will continue to donate to this event, but Library will now coordinate it from here on out. Director Bruno also Reported on summer lunch program- will be happening again this summer using both the library facilities and Rotary Park. Lunch will be served every day and library programs 3 days/week and many other various events and programs happening throughout the summer.
5. Accountant Groce reported on continuing to work on getting the budget information together and will have it ready in couple of weeks to get out in time for budget committee meeting on April 22.
6. Fire Chief Burris – Wanted to thank the public works dept for doing the brush pickup as it makes homes in the city safer from fire issues and also discourages homeowners from burning within the city limits.

**B Council Concerns and Comments:**

1. Councilor Sullivan – Asked Chief Robinson about any updates on dispatch services contract- Chief Robinson responded that he is still waiting on proposals for costs of equipment. Also asked about any updates on radio system A from Coos County Sheriff's Office. Chief responded none at this time. Still waiting on numbers, but probably nothing will happen until next legislative session.
2. Councilor Wood – Mentioned the new OR Law issue related to water rights for small farms that is being talked about. Mayor Clayburn indicated that she has an e-mail that she will send him that is a rebuttal to this issue being talked about.
3. Councilor Hogan – Made an announcement that He and his family are moving to Michigan and so he will be stepping down from City Council. He indicated that he will stay on council thru the budget process, but that the May 6<sup>th</sup> council meeting will be his last one.
4. Councilor Gibbons – Thanked City Manager for looking into her concerns about Rotary Park and shared some language for signage such as - "no alcohol or drugs permitted on property".
5. Mayor Clayburn – Reported that she had received a citizen complaint about View Street and the water drainage issues during storms. She had gotten some videos sent to her of the water runoff during a storm. Mayor Clayburn indicated that we need to readdress this issue on View Street as it is not a new issue, yet is a problem area. Leadman Ramsey responded that he had also seen those same videos and Leadman Ramsey reported that he has a plan to address the initial issues starting with the apartment complex at the top of the hill and making his way down the hill. Mayor Clayburn also requested that now that the Rotary Park Grant is completed, that City Manager Nay look into submitting Grants for Lions Park phase 2 project- which includes expanding the parking lot area and relocating playground area to the South end of the park with some new smaller playground equipment. This will alleviate much of the traffic congestion that occurs during Softball season as well create a safer space for children's playground.

**ADJOURNMENT**

Having no further business for the City of Myrtle Point,  
Mayor Clayburn adjourned the meeting at 8:22 p.m.

5/6/2024

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Samantha Clayburn, Mayor  
City of Myrtle Point

6.24.150 Feeding Wild Animals Prohibited Activity

- A. The attracting or feeding of wild animals within the city limits is declared to be a public nuisance and is prohibited at all times. This prohibition includes a person placing or knowingly allowing food or other attractants to be placed or to remain on the property or public property with the intent of attracting or feeding wild animals. Nothing contained in this section shall prohibit the feeding of songbirds provided that the food is contained in a feeder which is reasonably designed to avoid access by wild animals and placed in a manner to avoid access by wild animals. This section does not prohibit the feeding of wild animals kept under a valid permit issued by the Oregon Department of Fish and Wildlife.
- B. "Wild animal" means any amphibian, bird, fish, mammal, reptile or other animal which is not normally domesticated in this state; or any non-domestic, or untrained animal which because of its size, natural disposition, or other characteristic constitutes a hazard or menace to persons or animals or is likely to damage property. Without limiting the generality of the foregoing, such animals include, but are not limited to, a bear, rat, mouse, coyote, opossum, raccoon, rabbit, skunk, squirrel or any bird other than songbirds as defined herein.
- C. "Songbird" means any of a large number of bird species in which the vocal organ is developed in such a way as to provide various sound notes commonly known as a bird song. Songbirds are generally described as passerines.
- D. "Attractant" means any substance that draws animals to a particular location and includes, but is not limited to, food, garbage, or salt lick. Attractant does not include lawns, flowers, shrubs, trees, or gardens that are eaten by wild animals.
- E. Notwithstanding any other provision of this code, or penalty prescribed by statute, any person found in violation shall be subject to a minimum \$100 and maximum \$250 fine for the first offense. Additional offenses shall be subject to the provisions of Chapter 6.30 of the Bandon Municipal Code.

Chapter 6.30

VIOLATIONS - PENALTIES

6.30 Violations - Penalties

- A. Except where a different penalty is prescribed by statute, violation of any provision of this title is a civil violation punishable in accordance with Chapter 1.16. Any person found in violation shall be subject to a penalty (forfeiture).
- B. Each day's violation of a provision constitutes a separate offense.



## Chapter 6.11 WILDLIFE CONTROL

City of Philomath

Sections:

**6.11.010 Short title.**

**6.11.020 Definitions.**

**6.11.030 Feeding of wildlife prohibited.**

**6.11.040 Abatement.**

**6.11.050 Penalties.**

**6.11.060 Severability.**

**6.11.010 Short title.**

This chapter may be cited as the "Philomath wildlife control ordinance." [Ord. 751 § 1, 2008.]

**6.11.020 Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

"City" means the city of Philomath.

"Songbird" means any of a large number of bird species in which the vocal organ is developed in such a way as to provide various sound notes commonly known as bird song.

"Waterfowl" means any bird that frequents the water or lives around rivers, lakes, etc., including, but not limited to, ducks, geese, swans, and herons.

"Wildlife" shall include any animal which is not normally domesticated including, but not limited to, bears, coyotes, deer, feral cats, foxes, groundhogs, opossums, raccoons, skunks, turkeys, and waterfowl. [Ord. 751 § 1, 2008.]

**6.11.030 Feeding of wildlife prohibited.**

Feeding of wildlife within the city limits of Philomath is declared a public nuisance and is prohibited at all times. Feeding of wildlife includes any manner by which a person allows food or other attractants to be placed on their property with the intent of attracting and/or feeding wildlife. Nothing contained in this

chapter shall prohibit the feeding of songbirds; provided, that bird seed shall be contained in receptacles which are reasonably designed to avoid access by wildlife. [Ord. 751 § 1, 2008.]

#### **6.11.040 Abatement.**

In the event that any part of the city is experiencing the presence of wildlife populations that threaten the health and welfare or endanger the property of Philomath citizens, the city shall take those steps authorized by the appropriate regulatory agency to disperse or otherwise control the offending wildlife. Should the city manager determine that feeders for songbirds are attracting wildlife, the city shall require that those persons remove feeders until such time that the wildlife disperse. Failure to remove feeders within 24 hours from notification shall constitute a separate violation of this chapter. [Ord. 751 § 1, 2008.]

#### **6.11.050 Penalties.**

Any person violating any provision of this chapter shall be liable to a fine not less than \$50.00 or more than \$250.00 for each offense. A separate offense shall be deemed committed on each day or part of each day during which a violation occurs or continues. [Ord. 751 § 1, 2008.]

#### **6.11.060 Severability.**

Every section of this chapter or subsection or separate part thereof shall be considered a separate provision to the intent that if any portion shall be declared unconstitutional, it shall not affect the remaining parts of this chapter. [Ord. 751 § 1, 2008.]

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The Philomath Municipal Code is current through Ordinance 876, passed June 12, 2023.

Disclaimer: The city recorder's office has the official version of the Philomath Municipal Code. Users should contact the city recorder's office for ordinances passed subsequent to the ordinance cited above.

City Website: <https://www.ci.philomath.or.us/>

City Telephone: (541) 929-6148

[Code Publishing Company](#)

**"DRAFT ORDINANCE" NO. 1292**

**AN ORDINANCE OF THE CITY OF MYRTLE POINT, OREGON ESTABLISHING WILD ANIMAL  
FEEDING REGULATIONS, DEFINITIONS, PROHIBITED WILD ANIMAL FEEDING,  
ABATEMENT, PENALTIES AND ENFORCEMENT; AND SEVERABILITY**

**THE CITY OF MYRTLE POINT ORDAINS AS FOLLOWS:**

**Section 1. Purpose**

The purpose of this ordinance is to protect the safety of citizens and regulate the feeding of wild animals on public and private property within City Limits.

**Section 2. Definitions**

For the purpose of this ordinance, the following definitions shall apply unless the content clearly indicates or requires a different meaning:

- (1) "City" means the city of Myrtle Point
- (2) "Songbird" means any of a large number of bird species in which the vocal organ is developed in such a way as to provide various sound notes commonly known as a bird song. Songbirds are generally described as passerines.
- (3) "Wild Animal" means any amphibian, bird, fish, mammal, reptile, or other animal which is not normally domesticated in this state; or any non-domestic, or untrained animal which because of its size, natural disposition, or other characteristic constitutes a hazard or menace to persons or animals or is likely to damage property. Without limiting the generality of the foregoing, such animals include, but are not limited to, a bear, rat, mouse, coyote, opossum, turkey, raccoon, skunk, fox, deer, feral cat, rabbit, squirrel, waterfowl, or any bird other than songbirds as defined herein.
- (4) "Waterfowl" means any bird that frequents the water or lives around rivers, lakes, etc. including, but not limited to, ducks, geese, swans, and herons.
- (5) "Attractant" means any substance that draws animals to a particular location and includes, but is not limited to, food, garbage, or salt lick. Attractant does not include lawns, flowers, shrubs, trees, or gardens that are eaten by wild animals.

**Section 3. Feeding of Wild Animals Prohibited**

The attracting or feeding of wild animals within the city limits is declared to be a public nuisance and is prohibited at all times. Feeding of wild animals includes a person placing or knowingly allowing food or other attractants to be placed or to remain on their property or public property with the intent of attracting or feeding wild animals. Nothing contained in this section shall prohibit the feeding of songbirds provided that the bird food is contained in a

feeder which is reasonably designed to avoid access by wild animals and placed in a manner to avoid access by wild animals. This section does not prohibit the feeding of wild animals kept under a permit issued by the Oregon Department of Fish and Wildlife.

**Section 4. Abatement**

In the event that any part of the city is experiencing the presence of wild animal populations that threaten the health and welfare or endanger the property of Myrtle Point citizens, the city shall take those steps authorized by the appropriate regulatory agency to disperse or otherwise control the offending wild animals. Should the city manager determine that feeders for songbirds are attracting wild animals, the city shall require that those persons remove feeders until such time that the wild animals disperse. Failure to remove feeders within 24 hours from notification shall constitute a separate violation of this ordinance.

**Section 5. Penalties and Enforcement**

Any person violating any provision of this ordinance shall be subject to a minimum \$100 and maximum \$250 fine for each offense. A separate offense shall be deemed committed on each day or part of each day during which a violation occurs or continues

**Section 6. Severability**

The sections and subsections of this Ordinance are severable. The invalidity of one section or subsection shall not affect the validity of the remaining sections or subsections.

**Section 7. Effective Date**

The provisions of this ordinance shall become effective

First Read:

Amended:

Adopted by the City Council of the City of Myrtle Point this \_\_\_\_ day of \_\_\_\_\_ 2024.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Samantha Clayburn, Mayor

\_\_\_\_\_  
Scott Nay, City Manager/Recorder

MYRTLE POINT PUBLIC LIBRARY FOUNDATION

MONTHLY MEETING

MAY 07, 2024

LIBRARY MEETING ROOM

5:00 pm

\*To attend this meeting remotely: dial: (425) 436-6345 and enter the Access Code: 4097605 followed by the pound (#) sign.

CALL TO ORDER

MINUTES

TREASURER'S REPORT

AUDIENCE PARTICIPATION

SOLAR

LEAVES

LIBRARY EVENTS

GRANT WRITING WORKSHOP REPORT

FUNDING FORMULA INFORMATION

OTHER BUSINESS

NEXT MEETING

ADJOURN

THE CITY OF MYRTLE POINT IS A DRUG FREE WORKPLACE.

The Library meeting room is handicapped accessible. If you need assistance to attend or participate in this meeting, please contact the Library at 572-2591.

MYRTLE POINT PUBLIC LIBRARY FOUNDATION

MONTHLY MEETING

APRIL 02, 2024

5:00 pm

MINUTES

President Huntley called the meeting to order at 5:05 pm. Directors attending: Debbie Bushnell, Carol Runde, and Barbara Caffey. Also attending: Amy Bruno, Library Director, and Karen Fritz.

MINUTES: Debbie moved the minutes be approved as written. Carol seconded. Motion passed.

TREASURER' REPORT: The treasurer reported revenue of \$147.33 in McKay's receipts, Checking account balance: \$4716.03.

It was noted that the standing monthly payroll donation will cease because the donor's employer is requiring donations to go to nonprofits on a list the employer provides.

SOLAR: Still waiting for the assessment information.

LEAVES: Karen has sourced a vinyl tree.

LIBRARY EVENTS: Amy distributed information on upcoming library events. The hardware is installed on the bathroom door. The bathroom needs a better fan, which is on order. The interior cameras are on back order, and probably will be canceled. Parabolic mirrors will be installed as a temporary measure. The library will be closed April 11/12 to install mirrors and workroom furnishing.

OTHER BUSINESS:

Karen has her Little Free Library registered, and it is on the map on the Little Free Library website. A couple of people have dropped off books, and there is a facebook page for the basket of dog toys.

Amy and Barbara will attend a grant writing class put on by the Barbara Emily Knudson Charitable Foundation.

NEXT MEETING: The next meeting was set for Tuesday, May 07, 2024 at 5:00 pm. The meeting will be held in the library meeting room with the option of remote dial in. It will be followed by the annual meeting at 5:30 pm.

There being no other business, the meeting adjourned at 6:20 pm.

Submitted by,

Barbara Caffey, Secretary

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## CITY MANAGER'S REPORT

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**TO:** MAYOR & CITY COUNCIL  
**FROM:** SCOTT NAY, CITY MANAGER  
**DATE:** MAY 6, 2024

**National Pollution Discharge Elimination System (NPDES) permit process update:**

This is the DEQ proposed Water Quality Permit renewal that we need to renew every few years as part of our operation of the Sewer Plant. Leadman Ramsey and myself completed our applicant review period and submitted our questions on April 3, 2024. DEQ reviewed our submittal and answered our questions. Now the proposed permit is in the public comment period which ends on May 29, 2024.

**July Council meeting scheduled for Monday July 1, 2024**

July 4<sup>th</sup> is on Thursday this year. Our July council meeting is scheduled for Monday July 1, 2024. Does the council want to go ahead and keep that meeting scheduled or will there be conflicts with that date? If need be, we can cancel July 1 and then either meet on Monday July 8, 2024 or the next scheduled date of Monday July 15, 2024?

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## POLICE CHIEF'S REPORT

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**TO:** MAYOR & CITY COUNCIL  
**FROM:** SCOTT ROBINSON, CHIEF OF POLICE  
**DATE:** MAY 6, 2024

### Personnel Report:

- Officer Pierce Military Annual Training, May 27-June 14
- Officer Gilbert Paternity Leave, On or around June 6, 2024

### Training and Activities

- Chief Robinson & Sergeant Harris Officer Involved Shooting (OIS) Investigations Training
- Emergency Vehicle Operators Course (EVOC), April 29-May 1
- Sergeant Harris Crisis Intervention Training (CIT), May 6-10
- The "Pin Blue Line" police team challenge bowling pin charity shoot, May 18, 2024
- Officer Pierce & Officer Angove Report Writing Training, May 21, 2024 (Online)
- ETHOS Academy Ethics/Leadership Training, May 23, 2024
- School Zone targeted traffic enforcement
- Officer Investigations and Arrests

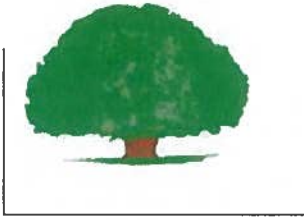
### Radio/Dispatch Project Update:



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## LIBRARIAN'S REPORT

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**TO:** MAYOR & CITY COUNCIL  
**FROM:** AMY BRUNO LIBRARY DIRECTOR  
**DATE:** MAY 6, 2024

**Reading Club** Our 8 weeks of Wings of Fire Club had 6-10 kids per session. Pokemon Club just started this month, but we expect similar numbers for it.

We now have 2 adult book clubs meeting weekly in the Oregon Room.

**Grants**

The library and the foundation have each won a grant from the Barbara E Knudsen Foundation. The library won \$1309 to support monthly multigenerational programs both in house and outreach using a curriculum called Bi-Folkal. The foundation won a \$1088 for a digital wall display as well as software and hardware to use it.

**Distribution Formula** I am happy to announce that the Coos County Board of Commissioners have approved of the CCLB formula that allocates funds to the individual libraries in our organization. Flora M Laird will only be taking a small cut in the allocation, and we prepared and are in a very good position to absorb that small cut in our funding.

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## STAFF REPORT

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**TO:** MAYOR & CITY COUNCIL  
**FROM:** GINNY GROCE, ACCOUNTANT  
**DATE:** MAY 6, 2024

### **2024/2025 BUDGET PREP**

Changes requested at the 1<sup>st</sup> budget meeting held on April 22, 2024 have been implemented in the budget document and will be presented to the Budget Committee on May 13, 2024 for approval.

### **PROPERTY & LIABILITY INSURANCE RENEWALS**

The annual renewal for our property and liability insurances has been reviewed by managers and completed for the 2024/2025 fiscal year.

### **PAID LEAVE OREGON**

Employees are using the Paid Leave Oregon (PLO) policy that we purchased through The Hartford. So far city employees have had four claims and there are three more claims in the works.

### **STATE UNCLAIMED PROPERTIES**

Each year the state requires us to submit any outstanding funds as unclaimed property to them to hold until those persons come forward to claim them. During the webinar for updates and changes to the rules held in April, I went online and found that a number of our employees and/or their families had monies deposited with the state waiting to be claimed. If interested you might want to check for yourself at [Oregon Unclaimed Property - Official State Website](https://unclaimed.oregon.gov) (<https://unclaimed.oregon.gov>).